

COUNSELLOR JOB OPPORTUNITY

The Centre for Domestic Training and Development {CDTD} has established and distinguished itself by working with Domestic Workers in Kenya for over a period of 17 years. CDTD employs a 5 pronged approach of Mobilization, Skills Training, Employment, Advocacy and Protection. We have a vacancy for a Counsellor. The Counsellor will provide psychosocial support to project beneficiaries in the Talia Agler Girls Shelter (TAGS) and the East African Institute of Homecare Management (EAIHM). Under the overall supervision of the CDTD Director and direct supervision of the Shelter Manager, the Counsellor's duties will include;

- Providing psychosocial support to all project beneficiaries at TAGs and EAIHM and profiling cases
- Coordinate appropriate case management, documentation of project cases / beneficiaries and follow up
- Assist with rescue of beneficiaries, family tracing and reintegration
- Maintain all counselling records
- Conduct group therapy sessions for TAGS and EAIHM beneficiaries
- Conduct life skills training for beneficiaries
- Conduct staff debriefing and team building sessions
- Development of exit plans for the rescued children after successful training completion with CDTD
- Attending work related meetings, workshops and forums
- Organizing service providers' forums
- Generating weekly and monthly reports
- Any other duties assigned from time to time

Qualifications and Experience

- Diploma in Counselling
- Demonstrated 2 years' experience, and knowledge of crisis and trauma counselling clients in a variety of settings, for example individuals, children, young people, families and groups.
- Demonstrated skills and experience in working within a case management model
- Knowledge and application of relevant legislation and regulations relating to trauma counselling.
- Demonstrated competency in computer use (Microsoft Office, email and ability to learn new programs).
- Highly developed interpersonal and communication skills, both written and verbal.
- Candidates within Kiambu County (Wangige and Kikuyu area) highly preferred