



REPORT

**Government - Led Initiatives
that can
Support Shelters
for the
Centre for Domestic Training and
Development**

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List of Abbreviations/Acronyms

AGPO	Access to Government Procurement Opportunities
CTD	Centre for Domestic Training and Development
NSN	National Shelters Network
WEF	Women Enterprise Fund
CWES	Constituency Women Enterprise Scheme
LPO	Local purchase order
GSDO	Gender and Social Development offices
MDGs	Millennium Development Goals
YEDF	Youth Enterprise Development Fund
KMA	Kenya Maritime Authority
SUK	Seafarers Union of Kenya
ICPAK	Institute of Certified Public Accountants of Kenya
LSK	Law Society of Kenya
NEMA	National Environment Management Authority
ERC	Energy Regulatory Commission
KYEOP	Kenya Youth Employment and Opportunities Project
CBST	Core Business Skills Training
MSEA	Micro and Small Enterprise Authority
NSNP	Kenya National Safety Net Programme
CT-OVC	Cash Transfer for Orphans and Vulnerable Children Cash
PWSD	Persons with Severe Disabilities
RRI	Rapid Response Initiative
UFSP	Urban Food Subsidy Programme
NITA	National Industrial Training Authority
NGAAF	National Government Affirmative Action Fund (NGAAF)
KYAS	Kenya Youth Agribusiness Strategy
KUCCPS	Kenya Universities and Colleges Central Placement Service
POLICARE	Police Cares



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I thank Edith Murogo, the Executive Director, - Centre for Domestic Training and Development for the continued guidance and direction in the implementation of the activity. My Gratitude goes to the Irene Nelima – Programmes Coordinator - CDTD for her invaluable support throughout the process.

Lastly but not least my appreciation goes to the entire CDTD fraternity and National Shelters Network members for their relentless support and contributions in the activity held.

Introduction

CTD is a national Woman's right Non-Governmental Organization that works towards better human rights and employment outcomes for Domestic Workers, especially girls and women in Kenya, through advocacy, skills training, job placement, education and protection. Established in 2001, CDTD's mandate is to equip unskilled women and prospective domestic workers from vulnerable and disadvantaged backgrounds with transitional skills for survival and employment. CDTD offers courses in labour relations and rights, life skills, entrepreneurship education, housekeeping, laundry, childcare, food production and service, literacy and continuing education, and HIV/AIDS education.

CTD has endeavoured to dignify domestic work using a five-pronged approach of Protection, Skills Training, Economic Empowerment, Mobilization, and Advocacy. Often times such youths consist of those less likely to access available training programmes or any other empowerment opportunities owing to the strict entry requirements set by most tertiary and vocational skills training service providers. Owing to their vulnerability, occasioned by poverty and lack of education, most program beneficiaries have suffered untold abuse and human rights injustices in the hands of employers. To counter the gross abuse of human rights in the Domestic Labour Sub-sector, CDTD equips the youths not only with vocational skills but also empowers them with information on their rights and obligations so that they can negotiate fair terms and conditions of employment.

CTD entered into partnership with the International Labour Organization in the implementation of a project on "The Strengthening Capacity of Governments to Address Child Labor and/or Forced Labor, and Violations of Acceptable Conditions of Work in Sub Saharan Africa (CAPSA). The projects objective is to promote enhanced enforcement of the legal framework and policies pertaining Child Labor and/or Forced Labor/Trafficking in Persons, and Violations of Acceptable Conditions of Work. This includes improved assistance services to victims of child labour and forced labour and strengthened partnerships to accelerate progress in addressing child labour, forced labour and violations of acceptable forms of work.

The project-level objective is to strengthen the capacity of the Government of Kenya to address child labour, forced labour/human trafficking and violations of acceptable conditions of work. Among the outcomes of the project is Improved assistance services for victims of child labour and forced labour. And strengthened partnerships to accelerate progress in addressing child labour, forced labour, and violations of acceptable conditions of work.

It is on this background that CDTD commissioned the services of a consultant to develop a scoping report that details existing government resources that can support shelter services in Kenya and to use the report in to engage CDTD's partners (virtually) under the National Shelters Network (NSN) program in sensitizing the shelter providers of the resources.

The main Objective of the assignment was to enhance CDTD's and of its partner's ability to know and understand the various government-led initiatives to support shelter services in Kenya.

Methodology

The following steps towards were used in realizing the objective stated above;

- a. Desk review of available and existing government-led initiatives to support shelter services in Kenya that could be used for shelters' work/interventions.
- b. Engagement of CDTD's partners (virtually) under the National Shelters Network (NSN) program in sensitizing shelter providers of the existing government-led initiatives to support shelter services in Kenya.

The proposed assignment process was used to enhance CDTD's and of its partner's ability to know and understand the various government-led initiatives to support shelter services in Kenya.

The scoping will utilize literature reviews to collect substantive and relevant secondary data.

Data collection methods

Data was collected through desk review as well as phone interviews.

Kenya Government – Led Initiatives and Resources

A. MINISTRY OF PUBLIC SERVICE, YOUTH AND GENDER AFFAIRS

National Government Affirmative Action Fund

Provides grants and scholarships for socio-economic empowerment of to the most vulnerable members of the society (women, youth, Persons with Disabilities, needy children and elderly persons) in the country.

I. Women Enterprise Fund

Women Enterprise Fund (WEF) is a Semi-Autonomous Government Agency in the Ministry of Public Service, Youth and Gender Affairs established in August 2007 to provide accessible and affordable credit to support women start and/or expand business for wealth and employment creation (WEF, 2007).

The government established the WEF as a flagship project in Vision 2030 to address national development challenges regarding the marginalization and exclusion of women from mainstream economy.



The Fund's structure, policies, processes and products are deliberately designed to address the challenges that have contributed to marginalization and exclusion of women.

The goal of the government in the Vision 2030 regarding women is to reduce gender disparities by making fundamental changes in four areas. These are opportunity, empowerment, capabilities and vulnerabilities. These changes are aimed at increasing women's access to education, training, capital and other productive resources. WEF has been in the fore front to address these issues through facilitating access to finance and other business development services to women entrepreneurs, including capacity building and facilitation of access to business linkages among others.

The Women Enterprise Fund was incorporated/ established under the Legal Notice No.147 of 2007. Its motto is: ***"When you empower a woman, you empower a family and a whole nation"***.

Mandate

The objective of WEF is to mobilize resources for sustainable access to affordable financial and business support services to empower Kenyan women. Its mandates are:

- (i) Provision of affordable and accessible credit to women for enterprise development;
- (ii) Capacity building of women beneficiaries and their institutions;
- (iii) Promotion of local and international marketing;
- (iv) Promotion of linkages of micro, small and medium enterprises owned by women with big enterprises, facilitate and support investments in infrastructure that support women enterprises such as markets, business incubators and so on.

Target Group

The Fund supports women in micro, small and medium enterprises from all sectors of the economy. It funds individual women aged 18 years and above, registered women self-help groups, companies owned by women and also men who can be members of the group provided that 70 per cent of the members are women and all leadership positions and signatories to the accounts are held by women.

Channels of accessing the WEF Loans (Products and Services)

WEF offers loans of different kinds to the women entrepreneurs with the Tuinuke Loan being the most common type.

Tuinuke loan: This is a loan product at the constituency level or otherwise known as Constituency Women Enterprise Scheme (CWES), given out through registered women groups interested in expanding or starting new businesses (WEF, 2016). This loan is interest-free, with only 5% administrative fee with a grace period of 1 month. The loan amounts given, graduation principle and the repayment period are given to the loanees. The loan application forms are available for free from WEF's Offices, the Main Head Quarters and online at the Fund's website.

LPO Financing: Serves women by increasing their capacity to respond and adequately service tenders thus meeting supply requirements. The loan is available to individual women owning enterprises or women owned companies (WEF, 2016).

Bid Bond Financing/Tender Security: This is a loan product initiated by WEF to aid women in Kenya in achieving requirements of the tendering process. The product is available to individual women who may own enterprises or women owned companies issued at WEF head office.

Capacity Building: WEF achieves capacity building of women entrepreneurs through the volunteerism concept. The volunteers are based at the constituency level and their roles include recruiting women, training them and monitoring their projects and loan repayments. The training curriculum covers various areas including: Business skills, Market Access, Basic ICT skills. It is incumbent upon the volunteers to conduct the trainings of women in their group set ups at constituency level.

Market support and Linkages

Two of the Fund's main functions to support women owned enterprises are as follows: Facilitating and supporting small women owned enterprises to develop linkages with large established enterprises/institutions for business and mentorship and to facilitate the marketing of products and services of women owned enterprises in domestic, regional and international markets. To achieve this, WEF has employed the following strategies:

1. Organizing and/or participating in organized marketing events such as trade fairs, exhibitions, conventions/conferences and road shows. These marketing events are mainly within Kenya. They offer the women entrepreneurs with an opportunity to network, showcase and market their products.
2. Facilitating market linkages between small women owned enterprises with large established private enterprises or government institutions for business and mentorship. Under these partnerships, the women entrepreneurs are facilitated to learn as well as trade with the established enterprise or institution. The linkages take such forms as Sub contracting, outsourcing, sale to government, franchising and business mentorship/business development trainings.

Eligibility and Requirements

Constituency Women Enterprise Scheme (CWES): For one to be eligible for this loan product, the following are the requirements:

- Must be a registered self-help group of 10 members and above comprising 100% women or 70 % women and 30% men.
- All leadership positions and account signatories must be held by women.
- Must have an account in a Bank/SACCO FOSA/Post Bank/Deposit Taking Micro-finance (DTM) and must have been in existence for at least 3 months.
- Groups must be trained in business management skills by the WEF officers as a prerequisite for the loan application

Local Purchase Order Financing (LPO Financing): To qualify for the LPO financing WEF product, the following requirements have to be met:

- Company must be registered with the relevant government body.

- For companies, groups and partnerships membership composition must be at least 70% women and 30% men (or 100% women).
- A valid Local Purchase Order/Local Service Order duly signed and stamped by the procuring entity or public institutions (listed in the public procurement and disposal act).
- The maximum amount available for this loan is Kshs. 2 Million per individual borrowing.
- Duly signed Letter of Undertaking and acceptable collateral as per Fund's Credit Policy. Acceptable collaterals are bank guarantee, shares or motor vehicle.
- Customer account details.
- A one-off administration fee of 5% of the loan amount.
- Tenure of 90 days.
- Certified copy of the letter by the supplier (loanees) to the procuring entity requesting payment through Women Enterprise Fund.
- Amount financed is 60% of the LPO amount.

Bid Bond Financing eligibility requirements:

- Filling of bid bond application form
- Payment of the commission (original bank slip required)
- Borrower to sign indemnity terms and conditions (as will be in the application form)
- Issuance of bid/tender security.

Terms and conditions for the bid bonds

Minimum amount	Kshs.50,000
Maximum amount	Kshs.2,000,000
Security	N/A
Discount margin (Loan to value)	N/A
Validity/Maximum tenor	As will be specified in the tender
Interest rate	N/A
Commitment/Processing fee	Commission of 1% of the guarantee amount subject to a minimum of Kshs. 1,000
Credit Reference Bureau	Clean Report

This provision targets the following public procuring entities as defined in the public procurement and disposal act: Government ministries, SAGAs, public schools, county governments, the judiciary, national assembly and public hospitals



The WEF works closely with the Gender and Social Development offices (GSDO) and loan application forms are usually for free from these offices. The GSDOs also work closely with the County Credit Coordinators (CCCs). WEF volunteers mobilize women and sensitize them about the Fund and how to access loans. Loan applications are vetted by Constituency Women Enterprise Fund Loan Committees (CWEFLC) who are found in every constituency.

The other channel through which the WEF loans money is the Financial Intermediary Partners (FIS). The Fund has partnered with 83 financial partners spread in all the 47 counties. The loan product offered through this channel is known as Jiimarishe Loan. The loan is given to individual women, Self Help Groups or companies owned by women at an affordable rate of interest of 8 per cent per annum on reducing balance. The maximum amount per borrower is Kshs.2 million. It is important to note that any amount above Kshs.500000 requires WEF board's approval and repayment period is 36 months.

However, these achievements notwithstanding, the fund appears to entrench the stereotype that women's businesses are supposed to remain small as the amounts loaned and especially at the constituency level are too small to make any significant difference in the size of business for individual women as it is too small and spread across a number of individual women and economic empowerment remains elusive.

Contacts

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2. UWEZO Fund

The UWEZO Fund is also a flagship programme for Vision 2030 aimed at enabling women, youth and persons with disability, access finances to promote businesses and enterprises at the constituency level, thereby enhancing economic growth towards the realization of vision 2030. The Fund's activities contribute towards achievement of Sustainable Development Goals;

- No. 1 (end 31 poverty in all its forms),
- No. 5 (Achieve gender equality and empower all women and girls,
- No. 8 (promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all) and
- No. 10 (Reduce inequality within and among countries) by providing affordable credit to youth, women and persons with disabilities.

The Fund has a Capacity Building Programme, which seeks to provide the target groups with a broad range of business development services and mentorship opportunities to promote informed and effective participation of beneficiaries of the Fund in the development agenda.

The programme uses mentorship techniques to enable the beneficiaries take advantage of the 30% government procurement preference under the Access to Government Procurement Opportunities (AGPO) framework.

Objectives of the Fund

The objectives for which the Fund was established are: -

- To expand access to finances in promotion of youth and women businesses and enterprises at the constituency level for economic growth towards the realization of the goals of Vision 2030;
- To generate gainful self-employment for the youth and women; and
- To model an alternative framework in funding community driven development.

Guiding Principles of the Fund

1. **Representation:** To ensure the inclusion of all eligible Kenyans including women, youth and persons with disabilities. Elected parliamentary representatives and respective government officials must be involved in the fund management and administration to ensure transparency and equity.
2. **Accountability:** to ensure government is held responsible to the citizenry for its decisions and actions.
3. **Accessibility:** guaranteeing accessibility at the lowest level of engagement and for the largest category of recipients using a simple, structured and least cost approach.
4. **Economy:** use of the best but least cost mechanism to achieve the desired objectives.

Contacts

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Website. www.uwezofund.go.ke

3. Youth Enterprise Development Fund

The Fund is one of the flagship projects of Vision 2030, under the social pillar. Its strategic focus is on enterprise development as a key strategy that will increase economic opportunities for, and participation by Kenyan Youth in nation building.

The Fund seeks to create employment opportunities for young people through entrepreneurship and encouraging them to be job creators and not job seekers. It does this by providing easy and affordable financial and business development support services to youth who are keen on starting or expanding businesses.

Loan Products

3.1 Agri -Biz Loan

The loan is available to youth who wish to start or expand agricultural related businesses including purchase of equipment and working capital. The loan is available to individuals, registered groups, partnerships and companies owned and run by the youth. Youth can access up to Kshs. 2 million. The loan has no interest but a management fee of 5% of the loan amount will be deducted from the loan at disbursement.

The loan will be repaid within a period of 3 years. Loan amount up to Kshs. 300,000 will be secured using chattels and assets to be purchased. Loans above Kshs. 300,000 will be fully secured using conventional securities.

Requirements:

- Applicants must source for inputs or equipment from accredited vendors and provide invoices/quotations for the same
- Must have a valid supply contract where applicable and copies of the same provided
- Must have relevant licenses, and provide copies
- Must have a proposal for starting an agricultural undertaking endorsed by a mentor in the same agribusiness who will also guarantee the applicant
- Must provide relevant business records including sales agreement
- Must provide certified 6 months' bank statements
- Undertaking by contracting/procuring entity to pay the proceeds to Youth Enterprise Development Fund
- Must provide proof of ownership of land where farming will be undertaken or lease agreements for leased land, or consent of use of land from owner.
- Must have 2 guarantors, one of whom must be operating in the industry. In the absence of this, the applicant must provide a conventional security.
- Start-up applicants must be organized in groups, or must have alternative income, or must provide conventional securities.

3.2. Vuka Loan

Vuka is available to youth who wish to start or expand businesses. Applicants may use the loan for working capital or to purchase income generating assets.

Vuka Start Up

- Advanced to youth with alternative verifiable income and business plan.
- Youth can access up to Kshs. 500,000.
- The loan is fully secured by conventional security.

Vuka Expansion Loan

- From Kshs. 100,000 to Kshs. 5,000,000.
- Attracts an interest of 6% and a one-off management fee of 1% netted off from the loan at disbursement.
- Grace period of one month.
- Loan of Kshs. 100,000 will be secured using chattels, stock and business assets. Loan above Kshs. 100,000 will be secured by conventional security.

Vuka Asset Financing

- The Fund will finance 70% of the value of the assets/equipment being purchased.
- Additional security will be provided in addition to the asset financed.
- Loans of Kshs. 100,000 will be secured using chattels, stock, business assets and/or guarantees. Loans above Kshs. 100,000 will require conventional security.
- In the case of motor vehicles, the Fund will finance up to 90% of the value of motor vehicles (including PSVs, tuk tuks & motorcycles) being purchased and must be new. Used motor vehicles

shall not exceed 8 years of age. The financed motor vehicle will be fitted with a tracking device and comprehensively insured.

3.3. Constituency Based Loans

The Youth Enterprise Development Fund provides the following loans to groups and individuals at the constituency level:

3.3.1 Rausha

Rausha is a group loan for startup businesses or other income generating activities. Loan amount is Kshs. 100,000. Rausha loan has a three-month grace period. Repayment will be made in twelve (12) equal monthly instalments.

3.3.2 Inua

Inua is a business expansion loan for groups. It is advanced to groups with running businesses. Groups which have fully repaid Rausha or loans from other institutions can apply for Inua. Loan amount starts from Kshs. 200,000 and groups can progressively graduate up to Kshs. 1,000,000.

The first Inua loan has a one-month grace period. No grace periods for subsequent loans. Loan amounts for up to Kshs. 500,000 will be secured using chattels while conventional securities will be required for loans above Kshs. 500,000.

3.3.3 Special

Special is available only to groups running business projects that generate money on periodical or pre-determinable irregular periods. It will be available for:

- Agricultural production-horticulture
- Livestock trading or fattening
- Fish farming
- Poultry (broiler) projects
- Supplies (specific)

3.3.4 Smart

Smart is available to individuals belonging to a group that has benefitted from YEDF and repaid its loan. It graduates group members to individual borrowers. The borrower could be a startup or for expansion.

Conditions:

- Be a member of a group and be recommended by 75% members of the group
- Minutes of the group indicating authority to borrow and guarantee the loan must be attached as part of the application documentation to the YEDF head office.
- A maximum of 80% of the group members shall borrow at the first instance. Subsequent funding to the next batch of members (20% of the members not previously financed) shall be after two instalments on the first loans have been paid.

3.3.5 Swift

Swift is for groups that are new consumers of YEDFB products

- Security: Group members shall sign a guarantee/undertaking to repay the loan should the individual member default
- Every loan shall be insured by taking an appropriate life insurance cover of the borrower.
- A sworn affidavit for the items provided as security for the loan. The borrower should provide his/her items as security, but in cases where s/he does not own any, a close relative e.g. parent should guarantee the loan with their items
- Loans above Sh100,000 will require registered Chattel Mortgage to be attached to the application

For group loans the following documents should be provided at application:

- Copy of certified valid group registration certificate and list of membership
- Copies of IDs for ALL the members
- A signed undertaking by the group to pay loans guaranteed to its members
- Group minutes nominating/authorizing an applicant to a particular round of the loan
- Duly completed YEDF loan application form.

4 LPO Financing

Support young people participating in government tenders

About the loan

This loan is available to youth who have been awarded tenders by government agencies (ministries, parastatals, county governments and constitutional commissions) under the AGPO programme, and from other reputable procuring entities not owned by the government (those listed at the NSE and credible NGOs). Youth can access the loan as follows:

- The loan is available to individuals, registered groups, partnerships and companies owned and run by the youth.
- Youth can access up to Kshs. 5 million.
- The Fund will finance 70% of the LPO amount.
- The loan attracts an interest of 1.5% after 90 days.
- A commission of 6.5% of the amount borrowed will be charged. The loan will be secured using Letter of undertaking, Bank guarantees, and conventional security.

Requirements:

- Be registered with the relevant government body.
- A valid LPO from a qualifying agency
- Undertaking by the procuring entity to pay the tender proceeds in favor of Youth Enterprise Development Fund Board
- Customer account details

5 TALANTA LOAN

Support young people in the Creative/Performing Arts

About the loan



The loan is available to youth in the Creative/Performing Arts. The applicant may be an individual, registered group, partnership or companies owned and run by youth. The applicant may use the loan for working capital or to purchase talent related equipment.

Youth can access up to Kshs. 2 Million. It has no interest but a management fee of 5% of the loan amount will be deducted at disbursement. Loan amount up to Kshs. 300,000 will be secured using chattels and assets to be purchased. Loans above Kshs. 300,000 will be fully secured using conventional securities. Youth must have 2 guarantors one of whom must be in the industry.

Repayment period:

The repayment period is as follows

- Contract financing: Maximum of 6 months
- Equipment and accessories purchase: Maximum of 2 years
- Budgeted recording, production or performance: Maximum of 3 months

Amount financed:

- For film: Not more than 70% of the value of the contract
- For equipment and accessories: Not more than 70% of the cost
- Budgeted recording, production or performance: 90% of the budget

Qualifications:

- Must be registered with the relevant authorized body (e.g. for music, Music Copyright Society of Kenya).
- Must have a valid contract where applicable
- For music, must have evidence of recorded audio or video or evidence of work in progress.
- Must have a budget accompanied by invoices or quotations where applicable.
- Undertaking by contracting entity to pay the proceeds to Youth Enterprise Development Fund
- Must have 2 guarantors who must provide bank statements, one of whom must be operating in the industry. In the absence of this, the applicant must provide a conventional security.

6. Vijana Baharia Loan

The Vijana Baharia Loan has been developed to facilitate young people to take up job opportunities in the shipping and maritime sector.

About The Loan

The Vijana Baharia Loan has been developed to facilitate young people to take up job opportunities in the shipping and maritime sector. The loan is available to youth (18-34 years) who have obtained employment as seafarers in cruise ships. The loan is meant to facilitate them to meet various Pre-Embarkation and Embarkation costs including those related to certification and training. Applicants can access up to Kshs. 200,000. The loan attracts no interest except a management fee of 5% which is deducted at the point of disbursement.

Requirements:

- A duly filled Loan Application Form
- Medical Examination Certificate from the Kenya Maritime Authority (KMA)
- Police clearance certificate
- CRB certificate

- Membership certificate from Seafarer Union of Kenya /Record book from Seafarers Union of Kenya (SUK)
- Letter of Intent for employment or offer letter
- Recommendation letter from Kenya Maritime Authority.
- A certified Bank Statement/mobile money statement.
- Bank Account Details form.
- Undertaking by Kenya Maritime Authority & Seafarers Union of Kenya to ensure payment of the loan by the applicant to Youth Enterprise Development Fund
- Two most recent passport photos, affixed at the right corner of application form
- Copies of ID and PIN for borrowers and guarantors
- Duly filled guarantee forms, executed before an advocate
- Attach a budget for miscellaneous cost
- Once successful, a copy of seafarer employment agreement should be submitted to YEDF.
- Beneficiary to undergo a Pre-employment and Loan Management training conducted by YEDFB

Security:

- Must have 3 Guarantors (Parent/guardian and Official of the Kenya Maritime Authority and Seafarers Union).
- Letter of Undertaking by Kenya Maritime Authority and Seafarers Union (SUK) to ensure loan repayment.

Mode of Disbursement:

- The YEDF will make direct payments to various service providers. Kenya Maritime Authority will provide the list of the service providers and the amounts to be paid in this regard. (Bandari College, Kenya Maritime Authority and MSC).
- The remaining portion of the loan will be credited directly into the applicant's Bank Account.

Repayment Period:

- Loan to be repaid monthly to the YEDF Bank Account specified in the offer letter.
- Loan shall have a maximum repayment period of 9 months which is the contract period.
- Grace period will be 30 days from date of embarkation. (disbursement).

7. Market Support and Linkages

Support youth to access markets and form linkages with large enterprises

Market support is critical for the growth and general success of youth owned enterprises in Kenya. Many businesses with immense potential have failed due to inability to access the right markets for their products and services.

Two of the Fund's main obligations endeavors to support youth owned enterprises as follows;

- Facilitating and supporting small youth owned enterprises to develop linkages with large established enterprises/institutions for business and mentorship and
- Facilitating the marketing of products and services of youth owned enterprises in domestic, regional and international markets.

The Fund has employed the following strategies to achieve this. They include;

1. Organizing and/or participating in organized marketing events such as trade fairs, exhibitions, conventions/conferences and road shows. These marketing events may be within or outside Kenya. They offer the youth entrepreneurs with an opportunity to network, showcase and market their products. The Fund has organized County, National and International Youth Trade Fairs in partnership with various county governments and government institutions.

2. Facilitating market linkages between small youth owned enterprises with large established private enterprises or government institutions for business and mentorship. Under these partnerships, the youth entrepreneurs are facilitated to learn from as well as trade with the established enterprise or institution. The linkages take such forms as Subcontracting, outsourcing, franchising and business mentorship/business development trainings.

8. Enterprise Development

Business Development Services/Entrepreneurship Training.

The Youth Fund provides Entrepreneurship training and appropriate Business Development Services to youth engaging in business in order to ensure that they have adequate skills, and are able to identify and tap into business opportunities, while embracing modern business management techniques.

The department provides a mandatory pre-financing training programme to enhance sustainability of youth enterprises. To date the Fund has provided entrepreneurship training to over 351,000 youth across the country. At least 5,000 youth have been sensitized on how to access procurement from the public sector.

The department has trained youth in Business Skills and Entrepreneurship Development (BSED) with support from the United Nations Development Programme (UNDP) under the Economic Empowerment Programme (EEP) that is being implemented by the Ministry of Public Service, Gender and Youth Affairs.

The Fund has also supported two business plan competitions in which over 10,000 youth entrepreneurs have been trained and winners awarded. Some of the participants of the competitions have started very viable enterprises.

9. Youth Employment Scheme Abroad

Facilitating youth to access jobs abroad

The Fund is mandated to facilitate young people, whose services are not engaged locally, to secure employment in the foreign labour markets. The Fund has established partnerships with Private Employment Agencies (PEA), Training and Professional Institutions to facilitate youth access jobs abroad through:

- Sourcing for jobs
- Pre-interview training
- Pre-departure training
- Financial training
- Migration loans

How to Access Jobs Abroad.

1. Look out for Advertisement of Job Opportunities from
 - Registered employment agencies
 - Websites
 - Media
2. Job Opportunities and Skills are matched

- Interested youth send their CVs to youth officers, YESA officers and recruitment agencies
 - CVs are vetted to match job requirements and presented skills
 - Qualified applicants are short listed
3. Selected CVs are sent to the Prospective Employer
 - The recruitment agencies forwards the short listed CVs to the prospective employer for
 - Prospective employers select the qualified applications and communicate the list to the Accredited recruitment agencies
 4. Selected Candidates are contacted
 - The short listed applicants are contacted by accredited recruitment agencies through e-mail, telephone, and YEDF communication mechanisms
 5. Pre-Interview Training is conducted
 - Short listed applicants are invited for pre-interview training to enhance their interview Skills.
 - Pre-interview training is conducted by Youth Fund officers and agent representatives.
 6. Interviews are carried out
 - Prospective employer communicates the interview date to the recruitment agencies.
 - Candidates are notified of the venue, time and date of the interview by recruiting Agencies.
 - Interviews are conducted by the prospective employer personally or through their agent in the presence of Youth Fund officers and recruiting agencies.
 - Successful candidates are notified promptly through appropriate means.
 7. Pre-Departure Training is carried out
 - Successful candidates are notified of the venue, time and date of the pre-departure Training by Youth Fund officers and recruitment agencies. The purpose of the training is to prepare the would be employees for the new work environment and what is expected of them in the foreign country as well as immigration requirements and procedure of processing the required travel documents.
 - Pre-departure training is conducted by Youth Fund officers/trainers.
 8. Youth depart to destined Country.

10. Commercial Infrastructure

Providing affordable trading sites to youth entrepreneurs

Trading space is one of the biggest challenges facing youth owned enterprises, mainly because of high costs. Under this mandate the Fund aims to provide decent trading premises/work sites to young entrepreneurs at affordable rates. The Fund has engaged several county governments and other private sector players to partner in establishing commercial infrastructure appropriate for youth enterprise needs, such as candy shops, market stalls and shoe shine units. These partners are also being lobbied to mainstream youth entrepreneurs in their existing market infrastructure.

In order to achieve commercial infrastructure objectives, the Fund approaches investment with bias to three areas:

- Physical Commercial Infrastructure partnerships with the public and private institutions
- Business Incubation partnership
- Commercial space
- Serviced offices

Contacts

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Email: info@youthfund.go.ke, complaints@youthfund.go.ke
Facebook: Youth Fund Kenya
Twitter: @YouthFund_Ke
Website: www.youthfund.go.ke

11. Access to Government Procurement Opportunities

The legal requirement for women, youth and persons with disabilities to access 30% of Government Procurement opportunities is being implemented within the context of the AGPO program which was officially launched by His Excellency the President, Uhuru Kenyatta on 16th October, 2013 in Nairobi County.

The Access to Government Procurement Opportunities (AGPO) program is founded on the the Constitution of Kenya, 2010 Article 227 on the fair equitable, transparent and cost-effective public procurement of goods and services, the Constitution of Kenya, 2010 Article 55 on affirmative action and the Public Procurement and Asset Disposal Act, 2015.

Aim of the Access to Government Procurement Opportunities (AGPO) Program

The aim of the AGPO program is to facilitate the enterprises owned by women, youth and persons with disabilities to be able to participate in Government opportunities. This is will be made possible through the implementation of the legal requirement that 30% of Government procurement opportunities be set aside specifically for enterprises owned by these groups. As a result, the program is aimed at empowering them by giving them more opportunities to do business with Government.

How to Join Access to Government Procurement Opportunities.

Step 1 – Register a business enterprise at the Attorney General’s Office in the form of a sole proprietorship business, partnership business or a limited company. The enterprise owned by youth, women or persons with disabilities shall be a legal entity that is registered with the relevant government body; and has at least seventy percent membership of youth, women or persons with disabilities and the leadership shall be one hundred percent youth, women and persons with disabilities, respectively.

Step 2 – If business is a partnership, get a partnership deed from a lawyer, if it is a limited company a CR12 from the registrar of Companies (system generated soft copy).

Step 3 – Acquire a PIN and tax compliance/ tax exemption certificate from the Kenya Revenue Authority website

Step 4 – Acquire all required certifications from professional bodies and authorities such as National Construction Authority, Insurance Regulatory Authority, ICPAK, LSK, National Council for Persons with Disabilities, NEMA, ERC and all other authorized bodies.

Step 5 – Open a bank account for the business and acquire a bank reference from the bank.

Step 6 – Access the website www.agpo.go.ke and register online or visit your nearest Huduma Center for assistance

‘Youth’ as defined by the Kenyan Government, refers to young people between the ages of 18 years and 35 years. A youth-owned enterprise refers to a legally registered business in the form of a sole-proprietorship, partnership or limited company. For both the partnership and the limited company, the ownership in form of capital invested or shares owned should be at-least 70% for the youth.

Qualifications

For the purpose of benefiting from preference and reservations schemes, an enterprise owned by youth, women or persons with disabilities shall be a legal entity that:

- a. Is registered with the relevant government body;
- b. and has at least seventy percent membership of youth, women or persons with disabilities and the leadership shall be one hundred percent youth, women and persons with disabilities, respectively

Eligibility Criteria

1. Pursuant to section 156 of the Act, a person shall be qualified to benefit from preference and reservation scheme, if the person meets the requirements of section 55 of the Act.
2. A person shall not be qualified to benefit from a preference and reservation scheme-
 - a. As a contracting firm, unless that person is qualified as a local contractor or a citizen contractor; or
 - b. As a micro enterprise or an enterprise owned by a disadvantaged group unless the person is registered by the National Treasury as such upon application.
3. All small, micro and medium enterprise groups or disadvantaged groups that have been registered by the National Treasury shall automatically be included in the list of registered suppliers of a procuring entity upon submission of the National Treasury Registration certificate

Regions where exclusive preference shall apply;

1. The regions preference and reservations schemes applied shall be:
 - a. Counties
 - b. Sub-counties
 - c. Constituencies; and
 - d. Wards.
2. Local preference and reservations shall be applicable in the counties, sub-counties, constituencies and wards, where citizen contractors are based and operate.
3. Citizen contractors who are based and operate in the regions specified in sub-regulation (1) above, shall be given exclusive preference when participating in procurements using funds from the county government or any devolved Fund except where it is established that local capacity is not available.

Contacts



Treasury Building 6th floor, Harambee Avenue
P.O. Box 30007, Nairobi, Kenya
Tel:+254-20 225 2299 / 316433 website: info@agpo.go.ke

B. MINISTRY OF PUBLIC SERVICE, GENDER, SENIOR CITIZEN AFFAIRS AND SPECIAL PROGRAMMES

1. Kenya Youth Employment & Opportunities Project

Tambua. Inua. Endeleva Vijana.

Kenya Youth Employment and Opportunities Project (KYEOP) is a transformational project that aims to empower and uplift the well-being of the youth in Kenya by equipping them with essential training, internship, and business grant opportunities.

KYEOP Eligibility Criteria:

- Youth aged between 18-29
- Education level of up to form four or below
- Kenyan citizen
- Currently unemployed/underemployed
- Not currently enrolled in school or planning to join in the next 8 months

KYEOP Implementing Partners:

- The Ministry of ICT, Innovation and Youth Affairs (MIIYA)
- The National Industrial Training Authority (NITA),
- Micro and Small Enterprise Authority (MSEA)
- The Ministry of Labour and Social Protection

Contacts

Bruce House, 3rd Floor, North Wing, Standard Street, Next to 680 Hotel.
P.O. Box 34303 – 00100, Nairobi, Kenya.
Toll-Free: 0800 222 221, Mobile: 0793060440/0793060444
E mail: kyeop@psyg.go.ke

2. Improving Youth Employability

This component aims at providing targeted youth with training and work experience in the private sector with the goal of improving youth employment outcomes, it is jointly implemented by the Ministry of ICT, Innovation and Youth Affairs (MIIYA) and National Industrial Training Authority (NITA).

Life Skills Training

All Training and Internship beneficiaries start the project by undergoing Life Skills Training (LST) which is focused coaching intended to equip beneficiaries with adaptive and positive behavior that will enable them to deal effectively with the demands and challenges of everyday life. LST is immediately by Core Business Skills Training (CBST).

Core Business Skills Training

Core Business Skills Training (CBST) equips youth beneficiaries with the entrepreneurial insight, financial foresight and management skills required to start and expand businesses successfully.

LST and CBST both last for two weeks each.

Training with a Formal Training Provider (FTP)

This sub-component provides targeted beneficiaries with two months of classroom training to learn about the sector and three months of internship in a firm to apply the classroom training in a practical environment.

Examples of courses offered under classroom training and internship: Baking, Fashion, and Design, Electrical installation, Beauty Therapy, etc.

Apprenticeship with a Master Craftsman

This sub-component provides targeted beneficiaries with five months of on-the-job training offered through an apprenticeship with a master craftsman who offers both training and an internship.

Examples of trades during apprenticeship include Welding and Metal Fabrication, Hairdressing, Motor Vehicle Mechanics, Photography, etc.

Contacts

<p>National Industrial Training Authority (NITA) Director General, NITA Commercial Street, Industrial Area Nairobi Telephone: +254-20-2695586/9 Mobile No: +254-720-917897,254-736-290676, +254-772-212488 Email: directorgeneral@nita.go.ke Hotline: +254-753-244676 Website: https://www.nita.go.ke/</p>	<p>The Ministry of ICT, Innovation and Youth Affairs Telposta Towers, Kenyatta Ave. Koinange Street P.O. Box 34303 00100 Nairobi, Kenya Tel: (+254) 020 4920000 / 1 Email: info@information.go.ke Website: https://ict.go.ke/</p>
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3. Support for Job Creation

Support for job Creation responds to the need for job creation with initiatives to help launch new businesses, improve the productivity and job creation potential of existing micro-enterprises and among self-employed youth, and support innovative approaches to improving job and earning opportunities among the hard-to-reach youth.

It addresses key constraints and market failures that limit the demand for youth employment and their productivity once in employment.

This component is implemented by the Micro and Small Enterprise Authority (MSEA) and aims at assisting youth in Kenya to acquire the skills and capital required to help them in generating an income as an Entrepreneur “Mfanya biashara”.

It includes two subcomponents:

- i. Support for self-employed - Provides Grants and Business Development Services (BDS) to the youth who are in or want to begin a business.

- ii. Catalytic interventions for job creation – Supports innovative interventions to create jobs for targeted youths by financing business plan competition targeting high potential young entrepreneurs.

Business Development Service

Targets 8,000 youths receive Business Development Services (BDS)

Grants

30,000 youth will receive business start-up grants worth KS: 40,000

Business Plan Competition

Age: 18 - 35 Years. Amount: Either KS: 900,000 or 3.6M. Total Beneficiaries: 750 entrepreneurs

Implementing Partners Contacts

Micro and Small Enterprises Authority

Utalii House, Utalii Lane, 10th Floor, Nairobi, P.O. BOX 48823 – 00100, NAIROBI

Tel: +254 (20) 3340006 / +254700666000 / +254(0)770 666 000

Email: info@msea.go.ke

Website: <https://www.msea.go.ke/>

4. Improving Labour Market Information

The Kenya Labour Market Information System (KLMIS) responds to the problem of obtaining timely information about labor demand and supply as well as career prospects in Kenya. KLMIS helps private and public actors in the labor market make decisions by providing access to relevant information.

The Ministry of Labour and Social Protection has formulated a report on Informal Sector Skills and occupation Survey (ISSOS) to provide comprehensive data on skills profiles and occupations in the informal sector market. All youth can access the labor market services on their website at <https://www.labourmarket.go.ke/>

Implementing Partners Contacts

Ministry of Labour and Social Protection

State Department for Labour, Bishops Road, Social Security House

P.O. Box 40326 – 00100, Nairobi, Kenya

Telephone: +254 (020) 2729801-819

Email: ps@labour.go.ke. or info@labour.go.ke

Website: <http://labour.go.ke>

C. MINISTRY OF DEVOLUTION AND PLANNING

Special Programmes

1. Relief and Rehabilitation



Overview

The ministry provides relief assistance to emergency/disaster and drought affected persons in the Country. Relief assistance is primarily in form of food and non-food items. Drought affected persons are mainly from 29 ASALs Counties and are provided with relief food assistance monthly. The target number of the affected people in the Counties is informed by Short rains assessment and long rains assessment which are done annually.

The department plays a role in observing the national values on equality and human rights through:

- Provision of relief food to populations affected by drought based on their needs
- Providing relief food to hunger stricken populations in order to prevent loss of lives

Functions

The functions of the department are:

- Mitigation of the effects of drought through provision of relief food assistance to affected groups;
- Provision of food and non-food items to persons in emergency situations and those affected by disasters.
- Co-coordinating various stakeholders who respond to drought and emergencies through a steering group – Kenya Food Security Steering Group;
- Strengthening of relief and humanitarian response in order to improve resilience of vulnerable groups and communities;
- Strengthen linkages and coordination with local, regional and international institutions dealing with humanitarian response and rehabilitation;
- Formulation of Legal Frameworks, policies and guidelines for relief and humanitarian activities;
- Monitoring relief food activities in the field;
- Cash Transfers to persons affected by drought in lieu of relief food.

Funding/Donations

The Treasury allocates funds used for procuring relief supplies (food and non-food items) as well as cash transfers to beneficiaries of relief assistance at an estimated budget of Ksh. 7.4 billion annually.

The department also receives relief donations from various Countries, Embassies, and Private institutions during emergencies/disasters and drought. The most recent donation being rice from China.

Financial assistance in form of logistical support has also been received from USAID through World Food Programme during the implementation of drought relief cash transfer (Chakula kwa Jamii).

Partnerships

The department works closely with different sectors in humanitarian response. These includes Government Ministries, Non-Governmental Organizations, the private sector, Embassies and UN agencies-the World Food Programme. The various partnerships provide a platform for information sharing, Technical and financial assistance.

Relief Cash Transfer Programme – Chakula kwa Jamii

The Government used cash transfer strategy in humanitarian response for the first time in 2017, when drought was declared a National Disaster.

The aim was to allow the food insecure people to make their own choices as they buy their own food, thereby allowing them dignity as you provide relief assistance.

Contacts

State Department for Devolution, Telposta Towers, Kenyatta Avenue.
P. O. Box 30004 – 00100, Nairobi,
Telephone: 020 2250645
Contact Email: info@devolution.go.ke

2. National Safety Net Program (Inua Jamii)

The Kenya National Safety Net Programme (NSNP) is a government Social Protection programme established in September 2013 as part of the government's initiatives to improve and enhance social protection delivery in the country.

The establishment of the NSNP builds on the government of Kenya's commitment to reducing poverty, as articulated in Kenya Vision 2030.

In particular, NSNP was established to provide a common operating framework for the government's four Cash Transfer programmes including, Persons with Severe Disabilities Cash Transfer, Older Persons Cash Transfer, Cash Transfer for Orphans and Vulnerable Children Cash (CT- OVC) and the Hunger Safety Net Cash Transfer.

2.1. Cash Transfer for Persons with Severe Disabilities (PWSD-CT)

The Cash Transfer for Persons with Severe Disabilities (PWSD) was launched in June 2011.

It targets adults and children with severe disabilities, who require full time support of a caregiver.

The programme seeks to enhance the capacities of care givers through cash transfers and as such, improve the livelihoods of persons with severe disabilities as well as reduce negative impact of disability on households.

Objectives

- To strengthen the capacities of parents and children with disabilities,
- Improve the livelihoods of parents and children with disabilities,
- Alleviate integrated poverty among parents and children with disabilities.

Coverage

PWSD is a national programme that covers beneficiaries in all the counties

Amount paid

KES 2,000 per household per month delivered every **two months** through appointed payment agents - currently the Kenya Commercial Bank and Equity Bank.

Eligibility

Households with a person with severe disability and who needs:

- Permanent care including feeding, toiletry, protection from danger from themselves and from other persons and the environment and thus, require intensive support on a daily basis.
- Must be poor
- Beneficiary/household must not be enrolled in any other Cash Transfer programme
- A member of the household must not be receiving any pension and/or regular income

Contacts

National Social Protection Secretariat, ACK Parking Silo, Opp. NSSF Building 9th Flr
P.O. Box 16936-00100 GPO, NAIROBI
Tel: +254 2723011, +254 772092971, +254 735564408
info@socialprotection.or.ke

2.2. Cash Transfer for Orphans and Vulnerable Children (CT-OVC)

The Cash Transfer for Orphans and Vulnerable Children was launched in 2004 to meet the needs of the country's increasing number of children made vulnerable by poverty and HIV/AIDS.

Objective

The programme seeks to provide a social protection system through regular cash transfers to families living with OVCs in order to encourage fostering and retention of such children within their families and communities and to promote their human capital development.

Specific Objectives

- **Education:** increase school enrolment, attendance and retention for 6 to 17-year-old children in basic school (up to standard 8).
- **Health:** reduce the rate of mortality and morbidity among 0 to 5-year-old children, through immunizations, growth monitoring and vitamin A supplement provision.
- **Civil registration:** encourage caregivers to obtain identity cards within the first six months after enrolment, birth certificates for children and death certificates for deceased parents.
- **Strengthening capacities within the household:** Coordinate with other Ministries and partners training on areas such as nutrition and reproductive health. Provide guidance and refer cases related to HIV/AIDS, both among adults and children who are members of the household.

Eligibility

- The household must be extremely poor
- The household must have OVCs
- Household must not be enrolled in other CT Programmes

Amount Paid

Beneficiaries receive KES 2,000 per household per month paid through the Kenya Commercial Bank and Equity Bank and its Agents.

Contacts

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info@socialprotection.or.ke

2.3 Hunger Safety Net Programme (HSNP)

Objectives

The overall objective of HSNP is to reduce extreme hunger and vulnerability by delivering regular and unconditional cash transfers of Ksh. 5,400 every two months to targeted households.

The core objectives of the programme are:

1. To ensure effective, financially secure and well-targeted use of safety net and cash transfer programmes to support some of the most vulnerable and poor in Kenya
2. Implement a scaled up, integrated, effective government-led and financed safety net programme.

Coverage

HSNP supports households among poorest and vulnerable groups in four Arid Counties of Turkana, Mandera, Wajir and Marsabit.

Eligibility

Targets households that:

- Cannot afford to meet basic expenses (regular nutritious food, adequate housing, and sanitation, etc) let alone invest in human capital development
- Lack assets to earn sufficient income even in good years
- Are vulnerable to sinking into further depth of poverty in times of extreme shocks e.g. drought, livestock disease; floods etc
- Likely to engage in harmful coping strategies e.g. selling of assets, pulling children from school to earn for family, heavy borrowing
- With elderly, without adult labour, long term illness, severely Disabled
- Lack capacity to participate in productive programs e.g. income generating activities.

Contacts

17th Floor Lonrho House, Standard Street, Nairobi - Kenya.
Tel: 254 (20) 2227496/2227166
Postal: P. O BOX 53547-00200 | Nairobi | Kenya
E-Mail: info@hsnp.or.ke

2.4. Older Persons Cash Transfer (OPCT)

The Older Persons Cash Transfer (OPCT) was started in 2007.

It started as a pilot in 3 districts, in Thika and Nyando and later implemented in Busia, under the Rapid Response Initiative (RRI)-2007.

Objective

To provide regular and predictable cash transfer to poor and vulnerable older persons (65 years and above) in identified deserving households.

Coverage

OPCT is a national programme.

Eligibility

- Older persons must be 65 years and above
- Must be poor and vulnerable
- Beneficiary/Household must not be enrolled in any other Cash Transfer programme
- A member of the household must not be receiving any pension and/or regular income
- A member of the household must not be in any gainful employment

Amount paid

KES 2,000 per household per month delivered every two months through appointed payment agent - currently the Equity Bank and Kenya Commercial Bank.

Contacts

National Social Protection Secretariat, ACK Parking Silo, Opp. NSSF Building 9th Flr
P.O. Box 16936-00100 GPO, NAIROBI
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Email: info@socialprotection.or.ke

2.5. Urban Food Subsidy Programme (UFSP)

The Urban Food Subsidy (UFS) was launched in Mombasa in March 2012 as a pilot programme. At the moment, the programme covers- Mvita, Likoni, Changamwe and Kisauni.

The government plans to expand the project to cover more poor and vulnerable urban and rural households in Kisumu and Nairobi.

Objectives

- To help the poor urban households meet their basic food needs
- To set up a system for Social Protection in the urban context

Eligibility

- Beneficiary/Households considered extremely poor (e.g. those who use less than 1dollar per,
- Those with no capacity to perform casual employment e.g. frail elderly, disabled and child headed households).
- Households whose members have no potential to work for reasons of disability, being a child or very old.
- Beneficiary/Household must not be enrolled in any other Cash Transfer programme
- A member of the household must not be receiving any pension and/or regular income
- A member of the household must not be enrolled in any other cash transfer programme.

Amount Paid

KES 2,000 per house hold per month delivered every two months through the Postal Corporation of Kenya.

Contacts

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Email: info@socialprotection.or.ke

D. MINISTRY OF PUBLIC SERVICE, YOUTH AND GENDER AFFAIRS



1. National Youth Service – NYS

The government of Kenya established The National Youth Service (NYS) in 1964. The main aim of this was to train youth on matters service in the armed forces, national reconstruction programmes and disaster response.

Through NYS Programs, Kenyan youths are able to acquire technical skills such as, masonry, secretarial dressmaking, and plumbing among others. The training, which was compulsory to all Kenyan high school leavers, was later in 1980 changed to voluntary till now.

NYS also offers diploma and certificate courses at its constituent campuses.

Vocational Training and Social Transformation

Servicemen and women join Vocational Training and Social Transformation upon completing the National Service and Social Transformation. Vocational training courses are offered at the NYS schools and at the Technical, Vocational Training Institutes (TVET) under the Ministry of Education. The social transformation aspect focuses on inculcation of civic competence and specialized skills which is offered to servicemen/ women and community youth under the youth empowerment program.

Enterprise & Youth Economy

Enterprise and Youth Economy pillar encourages the youth to venture into self-employment and establishment of enterprises that create jobs for their peers by instituting revolving funds, registering SACCO's and Self Employment Promotion Units and encouraging a savings culture among Community youth.

Contact

National Youth Service Headquarters, Off Thika Super Highway, Ruaraka
P.O. Box: 30397-00100 Nairobi GPO
Tel: +254-208563521 | Fax: +254-208561489 | info@nys.go.ke.

E. MINISTRY OF LABOUR AND SOCIAL PROTECTION

The National Industrial Training Authority (NITA)

i. The Female Engineering Sponsorship Programme

NITA sponsors 25 Kenyan female students from needy backgrounds annually to pursue engineering courses at craft, certificate and diploma levels in an effort to reduce gender disparity in technical/engineering disciplines as a part of its Corporate Social Investment.

Objective

The object of this program is to address the observed gender imbalance in engineering courses by supporting deserving and needy females to undertake engineering courses.

Status of the Programme

The programme focuses on marginalized areas which are; Mandera, Turkana, Lamu, Wajir, West Pokot, Kwale, Ijara, Tana River, Garissa, Isiolo, Marsabit, Samburu, Elgeyo - Marakwet, Suba, Kajiado, Kilifi, Taita Taveta, Teso, Mt. Elgon, Kitui, Mwingi, Tharaka, Mbeere, Transmara, Makueni, Kuria and Marigat.

Objectives of the Programme

- To bridge the observed gap in engineering practice between female and males in various Kenyan industries.
- To identify qualified and needy females for the programme.
- To identify suitable technical institutions that offer courses selected by the qualified applicants.
- To ensure that the course requirements are adequately met.
- To ensure continuity of training for the beneficiaries during the duration of the course.
- To assist where possible in the attainment of gainful employment by creating avenues of collaboration between NITA and prospective employers on behalf of the beneficiaries. This is in line with the aspirations of the constitution on the rights to equal opportunities for both genders. The Vision 2030 also stipulates that women should have at least 30% representation in recruitment, selection and appointments.

Programme Implementation

In order to successfully select candidates for sponsorship into the program, the following stages are followed:

- a. Receiving applications and creation of an application database,
- b. Drafting and placement of an advertisement in the local newspapers inviting interested female form four leavers.
- c. Short-listing of applicants,
- d. Invitation of shortlisted applicants for an interview.
- e. Conducting interviews and carrying out initial selection from the list of interviewed applicants
- f. Carrying out fact-finding visits to homes of initially selected candidates to verify their neediness,
- g. Receive and study reports of the fact-finding visits and apply the findings in carrying out a final selection of the candidates,
- h. Application for admission of selected candidates to suitable Technical Training Institutions.
- i. Invitation of the selected candidates to the NITA headquarters to have them taken through an induction programme,
- j. Obtain medical clearance from a health institution for the candidates.
- k. Issue of materials and books necessary for their respective courses to the selected candidates.
- l. Assist the successful candidates to report to the Training Institutions and ensure that they are duly enrolled.

The sponsorship provisions include the following:

- a. Tuition;

- b. Accommodation;
- c. Textbooks and stationery;
- d. Training equipment (basic tools and drawing instruments);
- e. Protective gear/clothing;
- f. Transport to and from the training institutions during opening and closing;
- g. Out of pocket allowance.

The programme has received huge support from local companies who employ, attach and offer internships to the trainees. These companies, who have collaborations with the programme in one way or another reach out to support the beneficiaries by employing them on internship, attachment or permanent employment basis.

ii. The Kenya Youth Employment and Opportunities Project - KYEOP

The Kenya Youth Employment and Opportunities Project [KYEOP] is geared towards reversing the alarming levels of youth unemployment which poses a threat to the overall economic well-being of the country.

The project is divided into four key components namely, improving youth employability, job creation; Labour market Information Systems (LMIS), and strengthening Youth Policy Development and Project Management.

NITA is charged with implementing the first component, improving youth employability which addresses structural labour market problems in urban and rural areas involving the difficulties youths face in acquiring the skills and work experience sought by employers.

The target group to receive services under this component are “vulnerable youths” between 16-29 years of age with the education level of Standard 8 to Form Four. The component offers these youths six months of training and work experience in either the formal and informal sectors.

Component 1 has four sub-components as follows;

1. Training and Internships in the formal sector;
2. Training and Internships in the informal sector;
3. Improving the quality and efficiency in traditional apprenticeships;
4. Enhancing NITA's implementation capacity;

Contact

Director General, NITA, Commercial Street, Industrial Area Nairobi
Telephone: +254-20-2695586/9, Mobile No: +254-720-917897, 254-736-290676, +254-772-212488
Email: directorgeneral@nita.go.ke Hotline: +254-753-244676

F. MINISTRY OF ICT, INNOVATION AND YOUTH AFFAIRS

1.. Youth Mashinani Project

The project aims at enhancing availability of accessible recording studios and enhancement of self-employment opportunities for artists in the robust creative music industry.



Contact

Telposta Towers 10th Floor

Email: ajira@ict.go.ke

Phone: [+254204920000/1](tel:+254204920000/1)

2.. Training of Kazi Mtaani Beneficiaries

The Kazi Mtaani Programme is an initiative designed to cushion the most vulnerable youth in the informal settlements from the effects of COVID-19 pandemic.

The objective of the programme is to provide a form of social protection for workers whose prospects for daily or casual work has been disrupted by the containment policies put in place to limit the spread of COVID-19.

Through this initiative, residents are recruited to undertake projects concentrated in and around informal settlements with the aim of improving the environment, service delivery and providing income generation opportunities.

It is expected that after the training the youth will develop a saving culture, form and register groups, establish social enterprises and apply for funding from Government Affirmative Funds (YEDF, NGAAF, Women Enterprise Fund and Uwezo Fund).

Contact

Nyayo House, 13th Floor, Room 10 & 11. P.O. Box 43399-00100. Nairobi.

3. Ajira Digital

The Ajira Digital Program is a government initiative driven by the Ministry of ICT, Innovations and Youth Affairs to empower over one million young people to access digital job opportunities.

The program seeks to position Kenya as a choice labour destination for multinational companies as well as encourage local companies and public sector to create digital work.

The main objectives are to raise the profile of digital work; Promote a mentorship and collaborative learning approach to finding digital work; Provide Kenyans with access to digital work, and finally Promote Kenya as a destination for online workers.

The guiding principles of the Ajira Digital Program are:

- **Private sector first:** Value generation through the private sector
- **Sustainability:** Orchestrate the ecosystem to self-regulate and grow organically
- **Eliminate brokers:** Generating more value to the youth
- **Promote the domestic economy:** Realization of a knowledge economy.

The components of the Ajira digital program have been designed to address the main challenges that hinder the youth on benefiting from digital job opportunities:

- **Access to dignified work:** Growing the local demand, Government becoming an anchor client and positioning Kenya as a choice labour destination for multinationals globally
- **Education and Skills:** For the dynamic, always changing online jobs
- **Access to Infrastructure:** Innovation Hubs, Kazi Connect Centers, Studio Mashinani, Y254 TV Channel
- **Awareness:** Building trust and confidence

Contact

Telposta Towers 10th Floor
Email: ajira@ict.go.ke
Phone: [+254204920000/1](tel:+254204920000/1)

4. Future Bora

In Kenya, vulnerable and under-served youth population groups - such as orphans, youths from vulnerable and marginalized communities, persons with disabilities, youths affected by conflict, single mothers, and street youths- are even more adversely affected by the challenges of unemployment as they are unable to participate and benefit from mainstream employment interventions.

In addition to the challenges faced by most of the unemployed youth, these youth groups face obstacles that are unique to their environments. Some of these challenges include stigmatization and misconceptions, sole childcare responsibilities, lack of mentorship, and limited access to adaptive learning.

By supporting interventions that are tailored to the local and highly specific needs of the most vulnerable youth, the initiative aims to expand economic opportunities for the most vulnerable and under-served Kenyan youth.

Contact

Email: contact@futurebora.go.ke
Ministry of ICT, Innovation and Youth Affairs - Kenya
P.O Box 30025-00100, Nairobi Kenya, Telposta Towers, Kenyatta Ave. Koinange Street, Nairobi,
Phones: .,(+254) 020 4920000 / 1
Email : info@information.go.ke
Web Address: www.ict.go.ke

G. MINISTRY OF TRANSPORT, INFRASTRUCTURE, HOUSING AND URBAN DEVELOPMENT

1. National Hygiene Programme (Kazi Mtaani)



The National Hygiene Program (NHP), dubbed *Kazi Mtaani*, is a national initiative that designed to cushion the most vulnerable but able-bodied citizens living in informal settlements from the effects and response strategies of the COVID-19 pandemic.

The program achieves these goals by:

1. Prioritizing labor-intensive approaches to EPWPs so that many people are employed (e.g. employing many young people from one of the informal settlements in a particular area)
2. Utilizing local suppliers and giving preference to locally manufactured goods and services (e.g. sourcing PPEs like gumboots from local manufacturers like BATA)
3. Creating public good (e.g. collecting mounds of garbage from within informal settlements and opening up clogged drainages, too).

In this way, *Kazi Mtaani* ensures we have cleaner environments as one way of combating the ravaging COVID-19 pandemic while at the same time puts money in the pockets of the youth who are then able to fend for their families.

Contact

State Department of Housing and Urban Development
P.O Box 30119-00100 Nairobi, Kenya
Tel. No: +254-020-2713833
Fax: +254-020-2734886

H. MINISTRY OF PUBLIC SERVICE AND GENDER

1.. Public Service Internship Programme (PSIP) 2021 for Kenya Graduates

The Public Service Internship Programme (PSIP) is a Government initiative designed to offer opportunity for graduates to acquire and develop valuable technical and professional skills as well as work experience in the Public Service.

Contact

Commission House, Harambee Avenue, P. O. Box 30095-00100, Nairobi,
Telephone: +254 20 2223901, +254 20 2227471, Call Centre: +254 20 4865000
Website: www.publicservice.go.ke
E-mail: psck@publicservice.go.ke Facebook page: Public Service Commission of Kenya
Twitter: @PSCKenya

I. MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND CO-OPERATIVES

ENABLE Youth Kenya



The ENABLE Youth Kenya is a skills and capacity development program for youth.

It largely entails training of Youth on business skills and development of business plans; providing mentorship and linkages to markets and financing.

The program is also in line with the recently launched Kenya Youth Agribusiness Strategy (KYAS) 2017-2021 which aims at providing opportunities for the youth to benefit from the various agribusiness enterprises along the agricultural value chains.

The program consists of four components, namely: 1) Enabling Environment for Youth Empowerment in Agribusiness; 2) Entrepreneurship and agribusiness incubation; 3) Financing Youth Agribusinesses; and 4) Program Management and Coordination.

Project Objectives

The overall goal of the Bank's ENABLE Youth Program is to contribute to job creation, food security and nutrition, income generation and improved low carbon climate resilient livelihoods for youths in both urban and rural areas.

The specific objective of the ENABLE Youth Kenya is to create business opportunities and decent employment for young women and men along priority agricultural value chains through the provision of entrepreneurship skills, funding and business linkages.

Beneficiaries

The main beneficiaries of the program are unemployed graduate youth.

These are divided into two categories;

- i. Unemployed graduates who have completed post-secondary education (incubation).
- ii. Graduate youths who are already engaged in agribusiness but have no or limited access to commercial loan to grow their businesses (acceleration).

Contact

P. O. Box 30028-00100 Kenya. Cathedral Road, Nairobi; +254-20-2718870, EGEH Mohammed Hussein,
Email: m.egeh@afdb.org

J. MINISTRY OF EDUCATION SCIENCE AND TECHNOLOGY

i. Kenya Universities and Colleges Central Placement Service



The KUCCPS gives career sensitization forums to youth where, KUCCPS officers interact with the students, guiding them on the processes and procedures for student placement to universities and other tertiary institutions.

Contact

P.O. Box 105166 – 00100, Nairobi
Tel: 0205137400, 0723954927, 0734879662

Email: info@kuccps.ac.ke

ii. Higher Education Loans Board (HELB)

Gives Loans to Students

Kenyan students pursuing Certificate, Diploma and Higher National Diploma courses in select Public Universities, select University Colleges, Public National Polytechnics, and approved TVET Colleges under the Ministry of Education are eligible for this loan and bursary. The loan attracts interest rate of 4% and a ledger fees of Ksh. 1,000 per year.

These loans are for students pursuing their studies in Public or Chartered Private Universities within the East African Community, placed either through the Kenya Universities and Colleges Central Placement Service (KUCCPS), Self-sponsored, Parallel and Module II Students studying for a Bachelor's Degree only.

Pre-University, Certificate, Diploma or Postgraduate students are not eligible to apply for this loan. The loan attracts interest of 4% and Ksh. 1,000 ledgers per year. Students are advised to apply for the loan at least one month before the opening date to allow ample time for processing.

K. MINISTRY OF DEFENCE

Kenya Defense Forces

The Kenya Defense Forces comprises of the Kenya Army, Kenya Air Force and Kenya Navy.

The Ministry has been vibrant in Humanitarian Action ranging from Free Medical Care, Infrastructural development (Building of Schools), Water Harvesting bodies – Water pans, boreholes., food donation, medical camps, Scholastic Materials, Mentorship sessions to children and youth, Support to PLWD, Medical Aid etc

Contact

The Principal Secretary, Ministry of Defense, Ulinzi House, Lenana Road, P O Box 40668 – 00100 Nairobi
Telephone No:2712054
Fax No:2722270
Email: publicaffairs@mod.go.ke

L. MINISTRY OF INTERIOR AND COORDINATION OF NATIONAL GOVERNMENT.

i. Kenya Police Service

POLICARE



Has been coined from two English words: “POLICE” and “CARES”.

POLICARE is a National Police Service (NPS) integrated response to Sexual and Gender Based Violence (SGBV) in Kenya.

It is designed as a multi- agency victim centered “ONE STOP CENTER” service provider.

The service providers will include and not limited to Police, Forensic investigators, Health providers, Psychologists, DPP representative, a Magistrate on call, Medical-legal, Gender experts, Correctional personnel among others under all under one roof.

Objective

To strengthen the capacity of NPS to prevent and respond to SGBV cases through establishment of a ONE STOP victim support Centre incorporating the synergy of multi agencies.

Contact

Vigilance House Harambee Street, Nairobi

Email: info@kenyapolice.go.ke

Phone: +254-020-3341411

Website: <http://www.kenyapolice.go.ke>

ii. Kenya Prisons Service

Directorate Gender and NGO Coordination

The director for Gender, NGOs and sports is responsible to the Commissioner General of Prisons on matters attributed to men, women, boys and girls in the department as follows;

- i. Investigating and reporting on human rights complaints that are gender specific.
- ii. Investigating specific human right concerns for women.
- iii. Ensuring the Department lives up to its obligations by promoting the implementation of CEDAW, a UN convention on the elimination of discrimination against women and all UN Conventions against gender.
- iv. Responsible for formulation of Gender policies.
- v. Responsible for implementation of regulations, legal provisions and instructions within women institutions.
- vi. Coordinating and promoting sporting activities
- vii. Coordinating NGOs and other stakeholder’s activities

Contact

Kenya Prison Headquarters, Bishop Road Upper hill, next to NSSF Building.

P. O. Box 30175 -00100, Nairobi.

Tel: 020 2722902

Email : commissioner.prisons@gmail.com